



**Pineapple Cove Classical Academy
Lockmar, Palm Bay, West Melbourne campuses
Board Meeting Agenda for June 8, 2023 at 6 p.m.**

A. Opening Exercises

1. Call to order- called to order at 6:05 p.m.
2. Roll call of those present- Dir. Mike Contreras, Dir. Angela Harrigan, Dir. Rebecca Nagel, Dir. Shakira Guice. Non-voting parties present: Kelly Gunter, Lisa Wheeler, Erika Lucarotti
3. Adoption of agenda- Agenda adopted as presented with no changes.

B. Recognition of Visitors

C. Consent Agenda

1. Presentation of Minutes- Meeting March 2023- Minutes approved unanimously via consent.
2. Governing Board Meeting dates- 2023-2024- Governing board meeting dates approved unanimously via consent.

D. Financial Report

1. Budget to actuals- Mrs. Gunter presented budget to actuals reports as of March 31, 2023, for all three schools for board review.

E. Action Agenda

1. Budget amendment- Lockmar campus- Given the Lockmar campus is in its first year, Mrs. Gunter requested the Board consider a budget amendment with actuals rather than projections. Budget presented for Board review. Dir. Harrigan moved to approve, Dir. Guice second. Approved unanimously.
2. FY 2024 Proposed Budgets- All campuses- Mrs. Gunter presented the FY 24 budgets for all three schools and reviewed enrollment, revenues, and expenditures for each location. Dir. Contreras moved to approve, Dir. Harrigan second. All budgets approved unanimously without changes.
3. Management fees- Classical Education Management- Mrs. Gunter presented a request to update management fees for Classical Education Management. CEM has not requested any raise in fees since its inception and initial contract with the schools in 2018. Since then, CEM has added multiple positions to increase services, including an on-site human resources specialist, an additional literacy coach, and a facilities supervisor. Dir. Harrigan moved to approve; Dir. Nagel second. Approved unanimously.

4. Proposed changes to Student/Family Handbook- Changes to the school's Family and Student Handbook have been added to reflect new changes in statute. A summary of changes was presented to the Board ahead of time and reviewed during the meeting. Dir. Guice moved to approve. Dir. Contreras second. Approved unanimously.
5. Mental Health Allocation- As in years past, Mrs. Gunter suggested using Mental Health Allocations to fund a guidance counselor position at each school. . Dir. Harrigan moved to approve, Dir. Guice second. Approved unanimously.

F. Information Agenda

1. Principal reports
2. Principal opening- West Melbourne campus
3. CSP Grant Site Visit

G. Board Member Reports

H. Adjournment