



**Pineapple Cove Classical Academy
Lockmar, Palm Bay, West Melbourne campuses
Board Meeting Minutes for December 1, 2022 at 6 p.m.**

A. Opening Exercises

1. Call to order- Meeting called to order at 6:03 p.m.
2. Roll call of those present- Dir. Shakira Guice, Dir. Mike Contreras, Dir. Norda Gordon, Dir. Angela Harrigan, Dir. Mike Contreras. Non-voting parties present: Kelly Gunter, John Moran, Lisa Wheeler, Erika Lucarotti, Paris Koblitz
3. Adoption of agenda- Agenda adopted with no changes.

B. Recognition of Visitors

C. Consent Agenda

D. Financial Report

1. Review of independent audits- Palm Bay and West Melbourne audits were completed on time, with no findings or concerns from the independent auditor. Audits were delivered to the school district and to the Auditor General's office for the state of Florida. Note that the school will need to solicit Request for Proposals for a new auditor, as the schools' previous auditor is no longer auditing charter schools.

E. Action Agenda

1. Presentation of Minutes- Meeting September 2022

F. Information Agenda

1. Administrator Evaluations- Mrs. Gunter completed initial administrator evaluations for Principals Wheeler and Lucarotti. Copies of these were provided to the Board for information; consent will be sought at the March meeting.
2. Principal reports

G. Board Member Reports

H. Adjournment