



Pineapple Cove Classical Academy at West Melbourne
Board Meeting Minutes for August 22, 2019 at 7 p.m.

A. Opening Exercises

1. Call to order- Called to order at 7:20 p.m.
1. 2. Roll call of those present- Board members include: Lisa Wheeler, Shakira Guice, Mike Contreras. Non-voting parties present: Kelly Gunter, Ashley Cook, John Moran, Paris Koblitz
3. Adoption of agenda- Dir. Contreras moved to approve agenda with addition; Dir. Guice second. Approved unanimously with changes.

B. Recognition of Visitors

C. Consent Agenda

1. Adoption of May regular meeting minutes and July special meeting minutes- Moved to adopt as presented by Dir. Wheeler. Second by Dir. Contreras. Adopted unanimously with no changes.

D. Financial Report

1. Enrollment numbers- Mrs. Gunter reports current enrollment at 600. PCCA is completely full in grades K-3, with scattered openings in 4-7.

E. Action Agenda

1. Florida Consortium of Public Charter Schools- Evaluation System Approval- Mrs. Gunter presented the annual approval form for the usage of the Florida Consortium of Public Charter Schools' teacher and administrator evaluation system. Moved to approve by Dir. Guice, second by Dir. Contreras; approved unanimously.
2. Proposed changes to Board bylaws- Mrs. Gunter noted that the bylaws have not been updated since 2017 and recommended updating the bylaws in two areas to reflect the needs of a school in its third year. The board discussed changing language regarding the number of meetings per year from "once every two months" to "once every quarter" with the option to call a special meeting if needed. As the Board is still comprised of original Board members, Mrs. Gunter also asked the Board to consider having Board members reserve the option to continue their service

uninterrupted after their term by removing the requirement of a Director to sit out a year before resuming service to the Board. Dir. Harrigan moved to approve these two changes, Dir. Contreras second. Approved unanimously.

3.

3. Approval of FINAL budget- FY19- Mrs. Gunter presented the final budget from the accountant for FY19 for approval to the board. Budgets can be amended through August 30 and reflect bond activity as well. Dir. Guice moved to approve, Dir. Wheeler second. Approved unanimously.

F. Information Agenda

1. Administrator reviews- Mrs. Gunter reports that administrator reviews are nearing completion and are waiting on VAM scores in October. Mrs. Gunter anticipates these to be complete for review by the Board in October.
2. School security updates- PCCA WM is currently contracted with the City of West Melbourne for a School Resource Officer. We have a new officer this year, Officer Weeks, who is getting used to our campus as we begin required safety drills this month.
3. Principal's Report- Dr. Cook

Areas of Success

- PCCA West Melbourne earned a school grade of a B for our inaugural year. We were only 3 percentage points away from an A.
- New teachers and staff are doing well with the first two weeks of school adjusting to our culture and climate.
- We are at capacity in kindergarten, first, second, and third grade.

Areas of Concern

- We still have space available in fourth (3 spots), fifth (2 spots), sixth (1 spot), and seventh (4 spots). We are working to fill these spots this week.
- We have a few new scholars who are requiring a significant amount of time from administrators and our ESE team, but we are working on creating plans to support these students and their needs.

Areas to Ponder

- We are looking for ways to engage 6th and 7th graders with school activities and create a strong middle school community.
- We plan to start National Junior Honor Society in January for 6th and 7th grade.

G. Board Member Reports

H. Adjournment- Adjourned at 7:55 p.m.