



Pineapple Cove Classical Academy at West Melbourne  
Board Meeting Minutes for May 23, 2019 at 7 p.m.

**A. Opening Exercises**

1. Call to order- Called to order at 7:15 p.m.
2. Roll call of those present- Board members include: Lisa Wheeler, Shakira Guice, Mike Contreras. Non-voting parties present: Kelly Gunter, Ashley Cook, Jean Contreras, John Moran
3. Adoption of agenda- Proposed addition to agenda by Dr. Cook to vote on tabled discussion from March meeting: re: approval of Fellowship of Christian Athletes chapter for West Melbourne campus. Dir. Contreras moved to approve agenda with addition; Dir. Guice second. Approved unanimously with changes.

**B. Recognition of Visitors**

**C. Consent Agenda**

1. Adoption of March meeting minutes- March meeting minutes adopted with no changes.

**D. Financial Report**

1. Review of quarterly financials (budgets versus actuals)- Mrs. Gunter presented budget versus actuals for the previous quarter compiled by the school's accountant, Allison Becka, showing a YTD fund balance almost double projections of the school's amended budget.

**E. Action Agenda**

1. FY 20 Budget presentation/approval- Mrs. Gunter presented the preliminary 2019-2020 budget for approval by the Board. Next year's enrollment is projected 610 students. Facilities costs are expected to increase due to the increase in debt service requirements for the facility bonds. Staff will increase as well due to the addition of middle school and PCCA WM is not eligible for capital outlay funds until next school year. Next year will be the tightest budget year for the school with a projected fund balance of just over \$55,000. Dir. Contreras moved to approve the budget as presented. Dir. Wheeler second; approved as presented unanimously.

2. Approval of Governing Board 2019-2020 meeting dates- The Board has traditionally met quarterly on the third Thursday of the month. The Board would like to keep that schedule. Dir. Guice move to approve the dates as presented; Dir. Contreras second- approved unanimously as presented.
3. Fellowship of Christian Athletes- Dr. Cook asked the board for a decision on an FCA chapter at West Melbourne campus. Dir. Wheeler cited the club's success and interest at Palm Bay campus. Dir. Wheeler moved to approve; Dir. Guice second. Approved unanimously.

**F. Information Agenda**

1. Hiring update- Dr. Cook reported that PCCA WM is about 80% hired for the upcoming school year.
2. Principal's report- Dr. Cook

**G. Board Member Reports**

**H. Adjournment- Meeting adjourned at 8:00**