



Pineapple Cove Classical Academy at West Melbourne
Board Meeting Minutes for March 28, 2019 at 7:00 p.m.

A. Opening Exercises

1. Call to order- Called to order at 7:00 p.m.
2. Roll call of those present-Board members include: Lisa Wheeler, Shakira Guice, Mike Contreras. Non-voting parties present: Kelly Gunter, Ashley Cook, Jean Contreras, John Moran
3. Adoption of agenda- Agenda adopted with no changes.

B. Recognition of Visitors

C. Consent Agenda

1. Adoption of January minutes- January meeting minutes reviewed. Dir. Contreras moved to approve, Dir. Guice second. Approved unanimously.

D. Financial Report

1. Review of February monthly financial report- Mrs. Gunter reviewed the February financial report showing a fund balance of just over \$100,000.

E. Action Agenda

F. Information Agenda

1. FY 2020 proposed budget- Mrs. Gunter is meeting with the accountant to review the budget for FY 2020 this week and will have a budget to present to the Board at the May meeting for approval.
2. Audit engagement letter- RFP due April 1- Mrs. Gunter is meeting with the accountant to review RFP for the audit.
3. Boosterthon Update- Dr. Cook reports that Boosterthon was a great success this year, raising \$26,000 for the school, which will be used for a new PE pavilion.
4. Lottery results/final application numbers- The lottery has been conducted and letters will be sent April 1. West Melbourne had 975 new applicants and has a wait list of about 850 students currently.
5. Hiring update- Administration is currently conducting interviews for new teacher candidates. We are looking to hire mostly Upper School at Palm Bay due to the large expansion.

6. Principal's report- Dr. Cook- See attached

G. Board Member Reports

H. Adjournment- Adjourned 7:40 p.m.

DRAFT